

# **University Park Elementary School Title 1 Parent Involvement Policy 2018-2019**

University Park Elementary School (the "School") staff believes that well-informed parents who are actively engaged in the decision making process relative to their children's education contribute significantly to the success of each student and the school as a whole. The following steps have been identified to inform and engage parents of students identified for services under the School's Title 1 Program ("Title 1"):

1. In order to support, inform and welcome parents of Title 1 identified students, the University Park staff will hold at least one annual meeting to inform parents of the Schools participation in the Title 1 Part A program, to explain the program's requirements and rights of parents to be involved in the Title 1, Part A programs.
2. The school will convene the meeting at a convenient time to parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The School will invite to this meeting all parents of children who participate in Title 1, Part A program and will encourage the parents to attend.
3. The School will provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
4. In a timely manner, the School will provide information to parents of participating children related to the School's Title 1, Part A programs of intervention. This information includes, but is not limited to, a description and explanation of the Schools' curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
5. The School will solicit requests from parents and will provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The School will respond to any such suggestions as soon as practically possible.

6. The School will provide an individual student report to each parent related to the performance of their child on the California assessment in math, language arts and reading.
7. The School-Parent-Student Compact, which outlines how the parents, the entire staff and the students will share the responsibility for improved student academic achievement, will be shared with each parent during the goal-setting conference between individual parent and teacher and student annually. Teachers will provide parents with reports on their children's progress as needed.
8. Explanations of and special invitations to participate in programs of parent involvement will be extended to parents of Title 1 identified students. In addition, programs at University Park School which invite parent involvement are:
  - Back-to-School Night
  - PBIS Night
  - Math Night
  - Classroom Volunteer Program
  - Conferences
  - Open House
  - Parent Teacher Association
  - University Park Dad Club (Manthers)
  - Parent Education Events
  - School Site Council Advisory Committee
  - English Learners Advisory Committee
9. School staff will coordinate and integrate parent involvement opportunities with other programs in the school such as, Multicultural Week Celebration, Annual Fall Jog-A-Thon and Family Fun Nights.
10. School staff will conduct activities that encourage and enable parents to learn how to support the learning environment at school and how to support a learning environment at home. Examples of those activities are as follows:
  - *Welcome email to new families from Principal*

- *Free Parent Workshops*
- *New Parent Orientation*
- *English Language Advisory Committee*
- *Extra Textbooks sent home*
- *Primary Phonics Booklets sent home*
- *Extended Learning Reading Skill Development*

11. The staff will provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title 1 Final Regulations (67 Fed. Reg. 71710, December 2, 2002).
  
12. The School staff will conduct, with parent involvement, an annual evaluation of the content and effectiveness of the parent involvement policy in improving the academic quality of the School. Results of the evaluation will guide staff to design strategies for more effective parent involvement and, if necessary, revise the parent involvement policy.
  
13. The University Park Elementary School Title 1 Parent Involvement Policy has been jointly developed with input from the School staff and parents of Title 1 students served in the School. The policy has been submitted to and approved by the University Park Elementary School Site Council.
  
14. The policy was developed to encourage parent participation in school programs and parent partnerships in building effective and supportive learning environments for students. Implementation of this policy and development of partnerships with parents are important elements in our quest to enable all students to achieve high academic standards.

Amended October 16, 2018

Approved by Site Council on October 16, 2018